

# NANCI GRAHAM

FINANCE MANAGER



With over 30 years working as a financial professional with small and medium sized businesses, Nanci is an integral part of the Real Strategy team, who ensures all financial records and transactions are handled in a timely and professional manner.



## EMPLOYMENT EXPERIENCE

- C. Fleming Developments LTD. (Ottawa, ON) - Finance Manager
- Self Employed (Ottawa, ON) - Independent General Accountant
- Teed Saunders Doyle & CO (Fredericton, NB) - Staff Accountant
- Maritime Travel (Fredericton, NB) - Branch Administrator |
- EPR Daye Kelly & Associates (Fredericton, NB) - Administration/ Accounting



## EDUCATION

- University of New Brunswick - Certificate in Business Accounting (CertBA)
- Included finance courses similar to a CPA program, including: Management/ Financial Accounting, Ethics, Governance, and Corporate Law.



## SKILLS

- Broad experience working in the financial sector in roles as Finance Manager, Independent General Accountant, Staff Accountant, Branch Administrator, and Administration (among others).
- Advanced core competencies in managing accounts payable and accounts receivable, processing payroll, delivering income statements and balance sheets, reviewing taxation issues and audits, posting general ledger entries, invoicing, and maintaining/ ensuring regulatory compliance guidelines ethically and with integrity.
- Proficiency in specialized accounting software Ceridian, ADP, and Yardi.
- Security Clearance: Reliability (valid until 2029).



## CONTACT

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