

## BOOKKEEPER



Luis is a dynamic and results oriented young bookkeeper with experience managing accounting in IT companies and is currently gaining knowledge in the Real Estate and Property Management area. He's worked for D. Fleming Developments since June 2021 focusing on the full accounting cycle, vendor payments, and other administrative aspects of the business. Marrying the operations side of the business with a personal approach, Luis helps keep everything organized and running smoothly internally so client satisfaction can remain the overall focus.



- D. Fleming Developments LTD. (Ottawa, ON) – Bookkeeper
- Fidelizador.com (Santiago de Chile, Chile) – Accounting Assistant



- Algonquin College. Business Accounting Diploma (Ongoing).
- Central University of Venezuela

   Bachelor Degree in Business
   Administration



- Multitask and Result oriented
- Self-management and initiative
   Mathematical and deductive reasoning
- Analytical
- Always looking to surpass expectations



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## REAL STRATEGY

Commercial Real Estate Solutions